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| cid:2887E7B4-4235-4453-B7C9-14F4166BF0CB | Longridge Town Council  Council Offices, The Station Building  Berry Lane, Longridge. PR3 3JP  Telephone: **01772 782461**  email: [clerk@longridge-tc.gov.uk](http://h)  website: [www.longridge-tc.gov.uk](http://h) |

**Mission Statement**

Endeavour, through foresight and leadership, to enhance quality of life for Longridge residents and visitors.

Working to enrich facilities and nurture opportunity,

to protect and improve the built and natural environment, and promote community pride.

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Proceedings of Estates Committee held on 5th August 2019

Present: Cllr. J. Rogerson

Cllr. N. Stubbs

Cllr. H. Gee

Andrea Pownall - Town Clerk

**Min 19/6/0014 Apologies for Absence**

No apologies received

**Min 19/6/0015 Declarations of Interests**

No declared in relation to agenda items

**Min 19/6/0016 Approval of Minutes**

The minutes of the meeting held on the 12th June 2019 were approved as a correct record.

**Min 19/06/0017 Station Buildings**

Discussion took place in relation to the works carried out to the Station Building.

* carpet replaced meeting room and council offices
* high level deep clean of meeting room and public areas

It was agreed that the following should be actioned.

* Gloss paint in W.C.'s no quotations have been received - Town Clerk to chase.
* Quotations to be obtained for re-roofing the Station Building - Town Clerk to organise
* Quotations to be obtained for replacement tables for meeting room.

**Next Meeting to be held Wednesday 11th September 2019**